

National Guard Deployment - Job Duty Overview

As COVID-19 outbreaks continue across Indiana, the State Department of Health is partnering with the Indiana National Guard to provide staffing and infection control resources to support skilled nursing facilities in their care of residents. Beginning November 2nd, guard members will be assigned to skilled nursing facilities across the state.

Goal of Initiative

Provide additional, non-clinical support to facilities so that clinical leadership and staff can focus on resident care.

Guiding Principles

The approval of Soldier Job roles will be guided by the following principles.

- Offloading administrative and other non-clinical duties from direct care staff
- Working to decrease entry and spread of COVID-19 in the facility

Job Duties

These non-medical personnel will provide support that is not direct resident care and report to the Executive Director in the building for day to day responsibilities. They will also have a supervising officer, who will be the facility's point of contact for questions or concerns. Recommendations for how best to utilize this role are included below:

1. **Data Entry and Testing Support:** Support nursing home testing requirements by doing the following:
 - a. Setup and cleanup of testing machines
 - b. Observation of staff self administering the test
 - c. Running samples through machine
 - d. Data entry of results
 - e. *****Soldiers CANNOT directly swab staff, residents or other soldiers**
2. **Visitor and Staff Screening:** Be stationed at entry points to the facility and screen staff/visitors with COVID-19 questions, temperatures checks, mask handout and basic directions. In addition, guard members will be asked to report to local administrators, and their reporting officers, if they observe any infection control concerns.
3. **Facilitation of Family Visitation** - Assist with disinfection of designated visitation spaces, as well as observation of visits to ensure family and residents adhere to social distancing and PPE requirements.
4. **Cleaning and Disinfection:** Help with COVID-19 disinfection of high touch areas of the facility (e.g., door handles). This WOULD NOT include routine janitorial duties (e.g., disposing of trash, cleaning soiled linens, mopping floors).
5. **PPE stocking and tracking:** Help with stocking COVID-19 negative areas of the facility with PPE related supplies.
6. **Social Interaction** - Service members may interact with residents to reduce social interaction if the following criteria are met:
 - a. All parties involved are COVID negative
 - b. Guard Members are willing to engage with the resident
 - c. Visitation is conducted in a non-COVID visitation/common area visible by other staff/personnel.
7. **Moving Sanitized Furniture** - Guard Members may assist other LTCF staff with movement of sanitized furniture

to other areas of the facility. Guard members are NOT to be in resident rooms unaccompanied or only with the room resident.

8. **Meal Tray Delivery** - Guard Members are able to deliver meal trays to hallways outside of the rooms IF this task is normally handled by clinical staff, and permits the clinical staff to perform direct clinical care. Guard Members are to remain in the "cold zone" hallways.